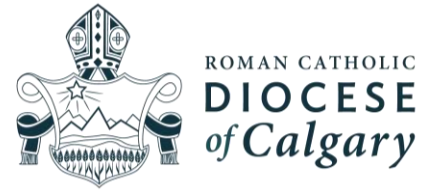


POSITION DESCRIPTION *for*

Safety Coordinator – Parish



REPORTS TO

Pastor

OVERVIEW

To support the Volunteers who will be assisting in the safety of parishioners participating in the return to public celebration of mass.

RESPONSIBILITIES

- Work closely with the pastor in conducting an overall assessment of the church facility, reviewing the implementation of the internal guidelines and identifying potential issues and the necessary preventative measures that will need to be adapted by the parish
- Supervising a team of volunteers assigned to their respective Mass

QUALIFICATIONS

- Must be at least 18 years of age and an active participant in parish worship and life
- Previous health and safety related experience considered a strong asset
- Previous supervisory experience preferred
- Strong verbal and written communication skills
- Able to coordinate and organize schedules and volunteers
- Committed to ensuring the health and safety of others

COMMITMENT

Expected to be 2-4 hours per week depending on availability for a period of 6 months, potentially longer

SAFE ENVIRONMENT

In support of the Safe Environment Program, you will be required to obtain or complete the following in order to participate on the Committee:

- Provide a Vulnerable Sector Police Information Check (VSPIC)
- Complete a Volunteer Information Form
- Complete Praesidium *Sexual Abuse Prevention* online training modules
- Agree to adhere to the Diocesan Model Code of Conduct and sign the Agreement to Model Code of Conduct