**2021 planning form
*for* Sacrament of Confirmation**

**INSTRUCTIONS**

* *Save a copy of your completed form to assist you in your planning. This form contains the instructions on how to proceed with the preparation and celebration of the Sacrament of Confirmation.*
* ***Parishes that do not require multiple celebrations even with the limited occupancy may ask the Bishop to celebrate the Sacrament of Confirmation.*** *Contact Cristina Marcil to book a date and submit this completed form to* *cristina.marcil@calgarydiocese.ca**, at the latest,* ***two weeks before*** *your celebration.*
* *Pastors of parishes that require multiple celebrations are being asked to request the necessary faculty to celebrate the Sacrament of Confirmation from the Bishop by writing the Chancellor, Fr. Anthony Pudota, and indicating the date(s) of the celebration.* ***Since the Bishop will not be going to your parish, you DO NOT need to submit this form to the Office of the Bishop.*** *The planning form is filled-out for use at the parish and to assist you in communicating with your team.*
* *Contact Huy Nguyen at 403-218-5547 or* *Huy.Nguyen@calgarydiocese.ca* *if you have any questions.*

|  |
| --- |
| **GENERAL INFORMATION** |
| **Liturgy Date:** |  | **Liturgy Time:** |  |
| **Hosting Parish:** |  | **Event Address:** |  |
| **Contact Person:** |  | **Phone Number:** |  |
| **E-mail:** |  | **# of Confirmandi:** |  |
| **Liturgical Day:** |  | **Assembly Size:** |  |

|  |
| --- |
| **LITURGICAL INFORMATION** |
| ***Sundays, including Saturday Vigil Masses in Easter****:* * *The Sunday Mass is celebrated*
* *Use the readings and Psalm as prescribed for that day*
* *The liturgical colour will be white. Red when on the Solemnity of Pentecost.*

***Weekdays in Easter****:* * *The Ritual Mass “For the Conferral of Confirmation” is used Roman Missal p. 1126 including the addition to the Eucharistic Prayer found on p. 1127.*
* *The readings may be taken from the Mass of the day or from the texts for Confirmation.*
* *This Mass includes the Gloria with the Creed omitted.*
* *The liturgical colour may be white or red.*

 |

|  |
| --- |
| **LITURGICAL GUIDELINES** |
| ***Liturgical Celebrations During the Pandemic:**** *The current diocesan guidelines issued on May 24, 2020 remain in effect. https://www.catholicyyc.ca/uploads/6/5/5/7/65570685/guidelines\_on\_stage\_1\_of\_the\_reintroduction\_of\_holy\_mass\_in\_public.pdf*

***Seating:**** *The front section of the Church should be reserved to accommodate candidates with their families and sponsors.*
	+ *Candidates should be seated with members of their households.*
	+ *Sponsors should sit near the family of the candidate but maintaining proper physical distance from them. A proxy should be considered whenever the sponsor resides outside of the country or province during times when there are restrictions on travel.*

***Procession:**** *There will be no procession of candidates and sponsors during the entrance and recessional.*
 |

|  |
| --- |
| **LITURGY OF THE WORD** |
| *Confirmandi should NOT serve as lectors.* |
| **Readings** |  [ ]  Readings of the Day [ ]  Confirmation Texts (*when permitted)* |
| *If using texts for Confirmation, please indicate the selections below.* ***Note:*** *During the Easter Season, the First Reading should be taken from the Acts of the Apostles.* |
| **First Reading** |  |
| **Responsorial Psalm** |  |
| **Second Reading** |  |
| **Gospel** |  |

|  |
| --- |
| **CONFIRMATION** |
| *The options for the Presentation of Candidates are provided by the CCCB in the Supplementary Rites.* |
| **Presentation of Candidates***(Candidates stand from where they are seated)***Are there Eastern Rite Catholics requesting a blessing?** |  [ ]  A [ ]  B [ ]  C [ ]  Yes [ ]  No |
| **Laying on of Hands and Prayer** | *Candidates stand at their seats* |
| **Anointing with Chrism** | * *Individual candidate and sponsor approach the Bishop/priest with masks on.*
* *The Bishop/priest pronounces the name of the candidate and says these words while anointing, “Be sealed with the gift of the Holy Spirit.” This is repeated for each candidate.* ***Name tags worn by candidates may assist the process.***
* *The Sacred Chrism, a container with cotton balls, and a container for the used cotton balls are placed on a small table beside where the Bishop or the priest will administer the Sacrament.*
	+ *Pour only sufficient amount of the Sacred Chrism needed in a bowl so that the celebrant may easily dip the cotton ball to anoint candidates. This will also protect your stock of Chrism from contamination in case of an accidental re-dipping of a used cotton ball. In this case, replace the bowl with a clean bowl and pour the amount of the Chrism required.*
	+ *The cotton ball should be used only once and immediately placed into a small container that can be sealed after the last anointing. The used cotton balls need to be disposed of properly (burned or buried).*
* *As an option for Masses with a small number to be confirmed, the cotton balls may be pre-dipped individually and placed on a tray or in a bowl before Mass and placing it on the small table.*
 |

|  |
| --- |
| **CONCLUDING RITE** |
| **Announcements?** |  [ ]  Yes [ ]  No | If *yes,* by whom? |
| **Will photos be taken?** |  [ ]  Yes [ ]  No |  |
| *If photos are going to be taken at the end of Mass, the Bishop will remain in front of the altar. Each candidate or the group of candidates can be presented for photos but must observe proper physical distance at all times. Everyone must wear masks.* |

|  |
| --- |
| **ADDITIONAL REQUESTS** |
| **If there are any particular circumstances, such as different language requirements or additional programming that is not covered by this form.** |  [ ]  Yes [ ]  No | *Please explain here:* |