

# POSITION DESCRIPTION for

## Cleaning & Disinfecting Team Member – Parish



ROMAN CATHOLIC  
**DIOCESE**  
*of Calgary*

## REPORTS TO

Pastor/Safety Coordinator

## OVERVIEW

Support safe ministry and public health before and after Mass celebrations in accordance with the requirements established by Alberta Health Services (AHS) directives and the Diocese

## RESPONSIBILITIES

- Implement the Alberta Health Services (AHS) “wipe twice” method to clean & disinfect surfaces
- Wipe surfaces with cleaning agent to wipe off soil with an AHS approved disinfectant
- Clean and disinfect pews between Masses
- Disinfect high touch areas: doorknobs, light switches, toilet handles, faucets & taps
- Wear the appropriate personal protective equipment (PPE) if they are unable to maintain 6 feet/2 metres of separation from others
- Wear the appropriate PPE recommended for use with disinfectants and cleaning products

## QUALIFICATIONS

- Must be at least 18 years of age
- Previous cleaning experience an asset but not necessary
- Awareness of COVID-19 risks & restrictions
- Support the control measures required to eliminate the spread of COVID-19 in community settings

## COMMITMENT

Expected to be 2 hours per week depending on availability for a period of 6 months, potentially longer

## SAFE ENVIRONMENT

In support of the Safe Environment Program, you will be required to obtain or complete the following in order to participate on the Committee:

- Complete a Volunteer Information Form
- Complete Praesidium *Sexual Abuse Prevention* online training modules
- Agree to adhere to the Diocesan Model Code of Conduct and sign the Agreement to Model Code of Conduct